

SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY  
SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: AIDING IN THE CLASSROOM (PART II)

---

Code No.: ED 250-3

---

Semester: THREE

---

Program: TEACHER AIDE PROGRAM

---

Author: JEAN DOAN

---

Date: SEPTEMBER 1989

---

Previous Outline Dated:

---

APPROVED:

N. Koch  
N. Koch, Chairperson

DATE: 1993 05 07

AIDING IN THE CLASSROOM (PART II)

ED 250-3

TOTAL CREDIT HOURS: 45 hours

PREREQUISITE(S): Aiding in the Classroom (Part I) ED 150-3

**I. PHILOSOPHY/GOALS:**

Students will acquire the competencies to assist classroom teachers to increase learning and improve student behavior by mastering the techniques of: motivating students to learn planning and implementing techniques to improve students behavior; designing a practice sessions with a student; plan ways to promote retention. Students will also develop observation skills to assist teachers in programming/evaluating students learning including practical knowledge of record keeping, charting behavior using proven techniques in education.

**II. STUDENT PERFORMANCE OBJECTIVES:**

Upon successful completion of this course the student will:

1. be aware of changes that have occurred in schools
2. understand the purpose and necessity of observing children objectively in the classroom
3. use various types of record keeping devices at appropriate age/grade level to record observations
4. collect, interpret and summarize information from observations made about student learning behavior
5. understand the effect of environment on student learning behavior
6. use positive and negative reinforcement techniques effectively in daily interaction with students
7. read a story to a group of children using effective story-reading techniques
8. use retention principles effectively in daily interaction with students
9. demonstrate the competencies learned in this course as an effective teacher aide

**III. TOPICS TO BE COVERED:**

1. Welcome Back to School
2. Effective Methods of Observation
3. Record Keeping
4. Charting
5. Child Environments and Adult Behavior
6. Programming as a Process
7. Motivation
8. Increasing Productive Behavior
9. Helping Skills in Reading
10. Helping Skills in Math
11. Retention/Evaluation
12. The Aide in the Classroom

**IV.****LEARNING ACTIVITIES****1 REQUIRED RESOURCES**

Topic 1 - Welcome back to school  
 - students recall their first day at school, discuss new directions,  
 - role of aide - with student  
                                   - with parent  
                                   - with teacher  
 - discuss film

Text: Aide-ing in Education  
 Ch. 2 Welcome back to school p.5-12  
 Text: Look! Hear! Ch. 1  
 Beginnings - p. 11-24  
 Watch film - Welcome back to school

Topic 2 - Effective Methods  
                                   of Observation  
 - purpose of observation  
 - tools for observation  
 - what to observe, why we observe  
 - management of observation

Text: Developing Observation  
 Skills Ch. 1, 2. p.1-52  
 Text: Look, Hear Ch. 2 p. 29-49

Topic 3 - Record Keeping  
 - review purpose  
 - types of records (bring in samples  
 - problems with record keeping  
 - collecting, interpreting information

Text: Developing Observation  
 Skills Ch. 2 p. 29-52  
 Text: Look, Hear Ch. 3 p. 54-91

Students set up a record of 1 child or a group using an appropriate record keeping device

Topic 4 - Charting  
 - types of charting  
 - preparing bar charts & graphs  
 - anecdotal records

Text: Developing Observation  
 Skills Ch. 3, 4, 5 p. 63-128  
 Text: Look, Hear Ch. III p. 69-91

Topic 5 - Observing Child Development & Adult Behavior  
 - environments  
 - components, variables

Text: Developing Observation  
 Skills Ch. 6 p. 135

Aiding in the Classroom (Part II)

ED 250-3

Topic 6 - Programming as a Process

- learning objectives and strategies
- the child & the environment
- the child & self
- the child & others

Text: Look, Hear Ch. IV p. 96  
Blooms Learning Taxonomy - Handout

Topic 7 - Motivation

- role play situations, lecture, discussion of factors involved in motivating students to learn
- Watch film

Test on Topics 1 - 6

Text: Aiding in Education Ch. 3  
Increasing Motivation to Learn  
p. 14-18

Topic 8 - Increasing Productive Behavior

- Brainstorm positive/negative feedback examples, share with group
- Discuss steps to follow when giving feedback
- Watch film, discuss

Film - Increasing Motivation

Text: Aiding in Education  
Ch. IV Increasing Productive Behavior.

Topic 9 - Helping Skills in Reading

- view film Helping in Reading
- discuss suggestions for helping students
- discuss Blooms 6 levels of cognition
- brainstorm activities related to a particular story
- in groups
- list criteria for reading story
- Preparing to read
- Reading the Story
- Follow-up Activity

Film - Increasing Productive Behavior

Text: Aiding in Education  
Ch. X Helping in Reading p. 50-52  
Ch. VII Reading a Store p. 36  
Ch. VI Extending Students Thinking  
p. 30

Topic 10 - Helping in Math

Text: Aiding in Education p.49  
Review previous lessons as they relate to math  
Overall Review of this section

## Aiding in the Classroom (Part II)

ED 250-3

- Topic 11 - Retention
- discussion of five factors which promote retention
  - examples of use & abuse of each
  - use own experiences to illustrate
  - group activity

Text: Aiding in Education p. 60-61  
View film on Retention

- Topic 12 - Assisting in the Classroom
- discussion from questions about film - review of course, evaluation

Text: Aiding in Education  
Ch. 11 p. 54  
View film

**V. EVALUATION METHODS:**

A final evaluation will be derived from the following:

Attendance	10%
Participation	10%
Major Assignment	30%
Journal	20%
2 Tests	30%
Total	100%

**VI. REQUIRED STUDENT RESOURCES:**

Hunter M. and Brett S. Aide-ing in Education, TIP Publications, El Segundo, California. 1986

North York Board of Education. Look, Hear - Developing Programs for Primary Children based on Observation of Learning Needs, 1988

Cartwright & Cartwright. Developing Observation Skills, McGraw-Hill Book Co., Toronto. 1984

**VII. ADDITIONAL RESOURCE MATERIAL**

Available in the College Library